

# MUHAMMAD JIBRAEEL

## PERSONAL INFORMATION

**Cell:** 0597494398  
**DOB:** DECEMBER 31, 1991  
**Religion:** Islam  
**Marital Status:** Married  
**Iqama No.** 2573683667  
**Languages:** English, Urdu,  
Arabic

**Address:**  
Umm Al Hamam, Al Sharqi (Riyadh) District,  
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## CAREER OBJECTIVE

Committed to contribute towards the growth of a dynamic organization that Offers challenging opportunities and appreciates the performance criterion, and to explore my hard working ability to its fullest, wish to work in advance environment rich with knowledge, & potentials where I can perform to improve my capacities. An active team player with excellent communication and interpersonal skills. Committed to the job, potential of work, loyalty and sincerity to the purpose.

## EDUCATION

Degree/certificate/ year	Board/University
B-Tech Honor (Elec) 2015	Preston University Peshawar
DAE Electrical 2010	B.T.E Peshawar
S.S.C Science group (2007)	B.I.S.E Kohat

## Professional Qualification

Drafting

Site Supervision

Presentation (MS Power Point)

## COMPUTER SKILLS

- MS Office and Accessories.
- Auto Cad

## PROFESSIONAL EXPERIENCE

1. Working as **Control Room Supervisor** with **Axs Pakistan Pvt Ltd**, at Kohat, in the Project Construction of Kohat Tunnel From 2011 to 2012.
  - Setting out the works in accordance with the drawings and specification.
  - Resolving technical issues with employer's representatives, suppliers, subcontractors.
  - Preparing of BOQs.
  - Measurement and valuation, Preparing Technical Sanction, Variation Orders.
  - Preparing Monthly IPC (Interim Payment Certificate).
  - Preparing record drawings, technical reports, Daily site diary, Bi weekly & Monthly Progress Reports.
  - Checking materials and work in progress for compliance with the specified requirements.
  - Reviews the plans and financial projections for the job to be sure that they are accurate and reasonable.
  - Checking plans, drawings and quantities for accuracy of calculations.
  - Resolving any unexpected technical difficulties and other problems that may arise.
  - day-to-day management of the site, including supervising and monitoring the site labour force and the work of any subcontractors; managing, monitoring and interpreting the contract design documents supplied by the client or architect;
2. Worked as **Supervisor** with **DS Engineering Services** at Kohat Cement Factory Kohat, KP, Pakistan, from 2009 to 2010.

### JOB DESCRIPTION

- Reviewing materials delivered to site for conformance with approved samples, materials and equipment and report findings.
- Preparing of BOQs, bills and Progress Report.
- Inspecting the construction of temporary and permanent works to ensure compliance with the Contract Documents and approved shop drawings and submittals.
- Preparing daily logs and reports. Maintain records of inspections made, tests performed, work executed, etc, performing all work in accordance with the Contract Administration Procedures Manual.
- Assisting with the inspection of completed works. Helping prepare punch lists. Monitoring the start-up, testing, commissioning and handover of the works.
- Observes work in progress to ensure that procedures are followed and materials used confirm to specifications.
- Demonstrates continuous effort to improve operations, decrease turnaround times, streamline work processes, and work co-operatively and jointly to provide a quality streamline service.

1. Working as **Chief Electrician** in **C&W Division Kohat**, on Different Projects in Kohat (Khyber Pukhtunkhawa) Kohat **From 2012 to till date.**

#### **JOB DESCRIPTION**

- Full time supervision of Electrical, Quality Control
- Preparation of Daily, Weekly and Monthly progress Reports
- Managing Complete Record of Drawings, Submittals, RFI's and Others Documentation.
- Review/check working (shop) drawings and quantities
- Preparing of BOQs and bills.
- Site Instruction for necessary action and Closing out.
- Assist senior staff in management of field reports and collection of information from primary and secondary sources to attend weekly quality control meeting with client related to hold and witness point at site.
- Perform pre-inspection to ensure that all installed materials are within the standard in conformance to applicable drawings & specs.
- Electrical work activities covers in my area of responsibilities are Fabrication, construction and erection, equipment's.

Available on demand

#### **REFERENCES**