

MUHAMMAD AQEEL NAEEM



CONTACT

📍 Jeddah Saudi Arabia

☎ 0534819353

✉ AqeelNaeem59@gmail.com

👤 17 April 1998

🌐 https://www.linkedin.com/in/muhammad-naeem-utm_source=share&utm_campaign=share_via&utm_medium=organic

SKILLS

- Communication
- Human resources
- Risk assessment
- Health and safety certification
- Computer Skills
- Observation Skills
- Decision Making
- Team Management
- Relationship
- Group Communication
- Hazard Identification
- First Aid /CPR
- Safety Training
- Incident Investigation
- Microsoft Professional
- Dependable & Responsible
- Self-motivated
- Multitasking Abilities
- Team Building
- Active Listening
- Interpersonal communication
- Excellent Communication
- Microsoft Professional
- Technical Mind
- Presentation Skills

OBJECTIVE

→ Aspiring to work as a Safety Officer at your company with the aim of minimizing workplace hazards through effective implementation of safety protocols.

→ Applying for the position of Safety Officer with the goal of providing safe working environment while adhering to all applicable laws and regulations related to occupational health & safety standards.

→ To join your team as an experienced Safety

HIGHLIGHTS

NEBOSH

iOSH

OSHA

Job site safety

Regulatory compliance

Training and development

Keen observational skills

Meticulous attention to detail

Program evaluation

Budgeting and financial management

Planning and coordination

Complex problem-solving abilities

Self-starter

EXPERIENCE

Karot Power Company

Safety officer 🧑‍🚒

April 2018 - August 2021

★Dedicated Safety Officer with 3 years of experience in implementing and maintaining safety procedures across various industries. Skilled in conducting risk assessments, developing safety training programs, and ensuring compliance with local and federal regulations. Strong communication and interpersonal skills, with a proven track record of fostering a safe and efficient work environment.

★Successfully reduced workplace accidents by 45% within the first year of employment by implementing comprehensive safety training programs and conducting regular safety audits for clients across various industries in Vermont.

★Conducted over 150 on-site safety inspections and risk assessments, resulting in the identification and remediation of over 300 potential hazards, ultimately leading to a safer work environment for more than 5,000 employees.

★Developed and delivered customized safety training modules to over 1,000 employees, enhancing their knowledge and understanding of safety regulations, leading to a 75% improvement in compliance rates and a significant reduction in

Officer dedicated to ensuring compliance with all relevant laws, rules, regulations, codes, standards & policies pertaining to occupational health & safety management systems (OHSMS).

→ Seeking employment as a motivated individual who is capable of maintaining high levels of employee awareness regarding workplace safety requirements through effective communication strategies & training sessions.

→ Aiming for the role of Safety Officer at your esteemed organization where I can leverage my experience in developing comprehensive emergency response plans & conducting regular inspections & audits for compliance with applicable laws & regulations

INTERESTS

- Astronomy
- GYM
- Cricket
- Photography

LANGUAGE

- ✓ English
- ✓ Hindi
- ✓ Urdu

safety violations

★ Implemented a comprehensive safety training program for over 150 employees, resulting in a 40% reduction in workplace accidents and injuries within the first year.

★ Conducted thorough safety audits for 25 clients, identifying and addressing over 300 potential hazards and ensuring compliance with OSHA regulations, leading to a 35% decrease in reported incidents

Alsahel Contracting Company LLC

Safety Officer

**October 2021 -
November 2023**

Created a comprehensive set of guidelines to measure program and policy effectiveness.

Trained over 300 staff members in safety procedures and regulations.

Presented department's work to senior-level executives.

Made recommendations for vital corrective actions to improve safety.

Reviewed accident reports and gathered information to further worker safety initiatives.

Improved overall team safety by updating procedural manuals.

Oversaw safety of manufacturing processes and recommended changes.

Counseled staff on proper handling and disposal techniques for raw materials.

Performed hazard assessments to confirm effectiveness of procedures.

Enforced safety regulations at all levels of organization.

Administer company safety compliance and training programs.

Recommend and conduct additional training for at-risk employees.

Gather data on company safety and draft reports for management.

Conduct site and procedure audits to assess compliance.

TRAINING

Workplace ergonomics

Safe lifting techniques

Workplace violence prevention

Fire safety

Employee health resources

Fall protection and ladder safety

Environmental and chemical safety

Proper use of equipment and PPE

Food handling and preparation

Online safety and cybersecurity

Heat safety

Emergency evacuation procedures

First aid and CPR training

Respiratory protection and air quality monitoring

Hearing conservation training

RESPONSIBILITIES

≈Identify and assess hazards, risks and control measures for a specific operation or process.

≈Conduct ongoing review of operations and processes to identify potential hazards, risks and control measures that should be implemented to reduce these risks, including all costs involved in implementing such measures.

≈Assess and document hazards, risks and controls in a manner consistent with established procedures and practices.

≈Set up and supervising temporary work areas.

≈Supervise the safe handling, storage & disposal of hazardous materials.

≈Supervise the operation of any potential hazards in the workplace.

≈Improve workplace safety and employee productivity by transitioning from manual safety procedures to digital safety management systems.

≈Ensure that all company employees meet all OSHA requirements.

≈Provide OSHA training if necessary.

≈Ensure that health, safety, and environmental policies are followed.

≈Investigate workplace accidents and injuries and refer them to the proper authorities

EDUCATION

fazaia Inter College E9 Islamabad 2013

Secondary School Certificate

70%

Shaheen Model College Muzafarabd 2016

higher secondary School Certificate

60%

Edcons Institute of Business and Technology (EIBT) 2021

Nebosh

53%

Edcons Institute of Business and Technology EIBT 2018

iosh

A

Edcons Institute of Business and Technology EIBT 2024

osha

CERTIFICATES

**National Examination Board in Occupation Safety and Health
(NEBOSH)**

2021

Institute of Occupation Safety and Health (IOSH)

2018

Occupation Safety and Health Administration(OSHA)

2024

Signature: _____



Muhammad Aqeel Naeem



Karot Power Company (KPCL)

karot HPP Site camp office-karot village Tehsil Kahuta, Rawalpindi, Punjab,

Pakistan

+92 51 6000088

<https://cpec.gov.pk/project>



China Three Gorges Corporation (CTG)

10-09-2021



TO WHOM IT MAY CONCERN

It is certified that Mr. M Aqeel Naeem S/o Naeem Nasir, holding CNIC 81202-5962431-3 has worked in our organization from 15-04-2018 to 21-08-2021 as a "Safety Officer" on our **Karot Hydropower Project** (Run-of-River hydropower plant), Jehlum River Punjab Pakistan.

During his service with our organization we found him a hard working, Punctual & Honest in his field.

He has left this organization on his own accord. We wish him success in his future plans.

Mr Allan Christer

Chief Resident Engineer

KAROT POWER COMPANY (PVT.) LTD



AlSahel Contracting Company LLC شركة الساحل للمقاولات ذ.م.م

25th St - Umm Ramool - Dubai - United Arab Emirates
☎ +971 42857324 ✉ info@alsahelcon.com 🌐 <https://www.alsahelcon.com/> 📠 +971 4 2851609

Certificate Of Employment

13 Dec 2023

To Whom it may concern

This is certify that MR. M Aqeel Naeem Pakistani National, is working with our company from 24.10.2021 to till 23.11.2023 as OHS Safety Officer.

During his stay with the company he has proven to be sincere, hardworking and honest person.

This certificate is issued upon the request of the employee, whatever legal purpose it may serve him.

The management wishes him good luck for his future.

Your's Sincerely

Khalid Al Nabooda

HR Manager


13-12-23



OSHAcademy™

Occupational Safety & Health Training



Certificate of Completion Professional Development Program

This is to certify that

MUHAMMAD AQEEL NAEEM

Has demonstrated academic excellence with distinction by completing all academic requirements in this 30-hour OSHAcademy Professional Development Certificate Program presented by OSHAcademy Authorized Training Provider (ATP), EDCONS Institute of Business and Technology. This achievement demonstrates commitment and professionalism in the field of Occupational Safety and Health.

Construction Safety and Health

234722-115

03-09-2024

Student #

Issue Date

Steven J. Geigle, MA, CET, CSHM-E
Director, Instructor
OSHAcademy Safety and Health Training

Imtiaz Ali
Director
EDCONS Institute of Business & Technology
Middle East & Asia
ATP #: 201505080015

Validate Certificate



Certificates can be validated through the
OSHAcademy website.
Validation Code: 234722-115-353-7521f
www.oshacademy-atp.com/verify



The content of this training conforms with U.S Department of Labor (OSHA) training standards and ANSI Z490.1, Criteria for Accepted Practices in Safety, Health and Environmental Training.



Student Transcript

04-04-2024

Muhammad Aqeel Naeem

Student Number: 234722-115


Muhammad Aqeel Naeem has successfully completed the required professional development certificate programs and courses listed below. These accomplishments demonstrate continued academic excellence and a commitment to occupational safety and health.


Professional Certificate Program	Score	GPA	Issue Date
30-hour Construction Safety and Health	87.2	3.5	03-09-2024

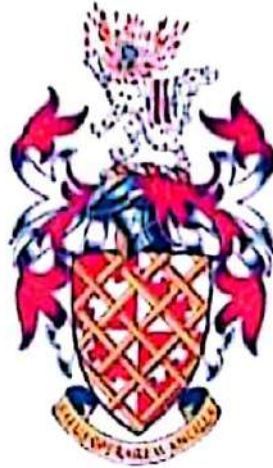
Course Title	Hours	Score	Issue Date
105 Hazard Communication	1.0	90	03-04-2024
115 Electrical Safety for Employees	1.0	95	03-04-2024
144 Introduction to OSHA	1.0	80	03-04-2024
150 Physical Health Hazards in Construction	1.0	85	03-05-2024
151 Biological Health Hazards in Construction	1.0	90	03-05-2024
152 Ergonomic Hazards in Construction	1.0	95	03-05-2024
602 Heat and Cold Stress Safety	1.0	85	03-06-2024
603 Stairway and Ladder Safety	1.0	80	03-06-2024
604 Scaffold Safety	2.0	85	03-06-2024
605 Confined Space Safety	2.0	85	03-07-2024
614 Personal Protective and Lifesaving Equipment	2.0	90	03-07-2024
618 Managing Safety and Health	2.0	85	03-07-2024
619 Materials Handling Safety	2.0	85	03-08-2024
712 Safety Supervision and Leadership	6.0	80	03-08-2024
806 Focus Four	1.5	90	03-08-2024
807 Focus Four	1.5	95	03-09-2024
808 Focus Four	1.5	90	03-09-2024
809 Focus Four	1.5	85	03-09-2024

This training conforms to U.S. Department of Labor (OSHA) training standards and ANSI Z490.1, Criteria for Accepted Practices in Safety, Health, and Environmental Training. OSHAcademy training is endorsed by the National Safety Management Society (NSMS) and is approved as a professional certificate program by the Institute for Safety and Health Management (ISHM).

Official transcripts must display the OSHAcademy embossed seal.


 Steven J. Geigle, MA, CET, CSHM-E
 Director, Instructor
 OSHAcademy Safety and Health Training


 Imtiaz Ali
 Director
 EDCONS Institute of Business & Technology
 Middle East & Asia
 ATP #: 201505080015



This is a certificate awarded to

Muhammad Aqeel Naeem

on successfully completing

Managing Safely

a course approved and validated by the

Institution of Occupational Safety and Health

in association with

Phoenix HSC (UK) Ltd

Approved Centre: 1044

Signed on behalf of IOSH

Vanessa Hammett-Wilks

Chief Executive

N. Horgan

Course Organiser





The National Examination
Board in Occupational
Safety and Health

Dominus Way
Meridian Business Park
Leicester LE18 1QW

www.nebosh.org.uk

Mr M Aqeel
P/o Malkana Chatter
City Sarsawa
District Kollī Azad Kashmir
Pakistan

09 February 2021

NEBOSH International General Certificate In Occupational Health and Safety

UNIT RESULT NOTIFICATION AND STATUS REPORT

Learner number: 00565427
First name/s (given name): **Muhammad Aqeel**
Surname (family name): **Naeem**
Full name: # **Muhammad Aqeel Naeem**

Learning Partner: 1410 - Fire and Safety Experts

Unit	Description	Mark	Status	Exam Date	Learning Partner	Unit result	High valid mark
IG1	Management of Health and Safety	53	Pass	02/12/2020	1410	Pass	53
IG2	Risk Profiling		Pass	16/12/2020	1410	Pass	

Overall mark: 53

Grade: PASS

A Pass in the Unit result column indicates that you have been successful in achieving that unit. A status of Exempt denotes that the pass was achieved with another Learning Partner.

If all of the required units have been successfully achieved within the qualifying period, please accept our congratulations on completing your qualification. Your qualification parchment will be sent to your Learning Partner.

Please check your name printed above and report any error to NEBOSH within 10 working days of this Unit Result Notification.

If you have received a Refer result you have been unsuccessful in this unit and will be required to re-sit and/or re-submit.

Please refer to important information overleaf.



nebosh

NEBOSH International General Certificate in Occupational Health and Safety

This is to certify that

Muhammad Aqeel Naeem

was awarded this qualification on
25 February 2021

Les Philpott
Chair

Dee Arp
Accountable Officer

Master log certificate No. 00655825/1370787

SQA Ref: R630 04



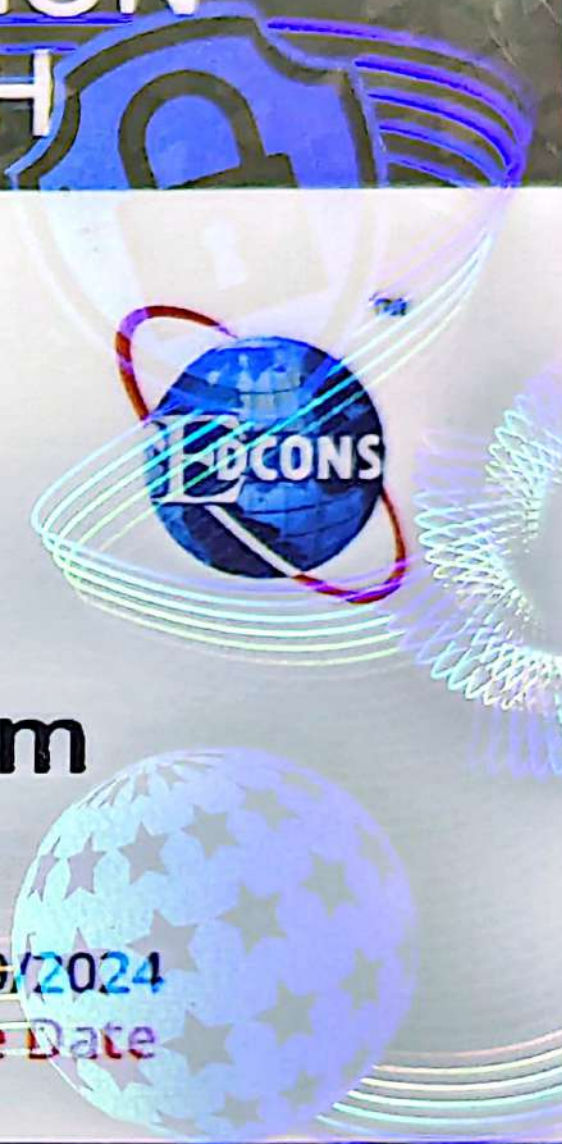
**The National Examination Board in
Occupational Safety and Health**
Registered in England & Wales No. 2698100
A Charitable Company Charity No. 1010444

30-HOUR CONSTRUCTION SAFETY AND HEALTH



OSHA Academy TM

Occupational Safety & Health Training



Muhammad Aqeel Naeem

Student Name

234722-115

Student #

03/09/2024

Issue Date

GENUINE ★ AUTHENTIC ★ ORIGINAL

**AZAD JAMMU AND KASHMIR
BOARD OF INTERMEDIATE AND SECONDARY EDUCATION MIRPUR**

Sr. No. 329716

ROLL NO: 515373



HIGHER SECONDARY SCHOOL CERTIFICATE

Certified that MUHAMMAD AQEEL NAEEM
Son/Daughter of NAEEM NASIR
Religion ISLAM
Registration No: 1505030042
Mark of Identification
has passed the Higher Secondary School Certificate
Examination ANNUAL 2016 in Full
Group of Subjects PRE-ENGINEERING REGULAR
Attempt (s) SINGLE Grade (Internal) B (External) C
Institute / District SHAHEEN MODEL COLLEGE CHATTAR DOMAIL MUZAFFARABAD.



DETAIL OF MARKS

Sr. No	Name of Subjects	Maximum	Obtained
1	ENGLISH	200	056*
2	URDU	200	121
3	PAKISTAN STUDIES	050	041
4	ISLAMIC EDUCATION	050	045
5	PHYSICS	200	112
6	CHEMISTRY	200	070
7	MATHEMATICS	200	119
Total		1100	564



(In Words) FIVE HUNDRED AND SIXTY-FOUR.
Mirpur (AK) 16-December-2017

Passed with Grace Marks.

SECRETARY

FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION
ISLAMABAD

Serial No. 621212

Certificate No. 267432/012320

Roll No. 102904

Registration No. 1311661051

Group SCIENCE

Attempt(s) FIRST



SECONDARY SCHOOL CERTIFICATE EXAMINATION
ANNUAL 2013



Certified that MUHAMMAD AQEEL NAEEM

Son / Daughter of NAEEM NASIR

whose date of birth is 17-04-1998 (Seventeenth April, Nineteen Hundred and Ninety Eight)

has qualified for award of Secondary School Certificate

at the examination held in the month(s) of March / April as a Regular Candidate from

FAZAIA INTER COLLEGE, E-9, ISLAMABAD

as per statement of marks given below and has obtained grade B

His / Her mark of identification : Nil

SUBJECT-WISE STATEMENT OF MARKS

S.No.	Subject(s)	MARKS	
		Maximum	Obtained
1	ENGLISH (COMPULSORY)	150	100
2	URDU (COMPULSORY)	150	109
3	ISLAMIYAT (COMPULSORY)	075	057
4	PAKISTAN STUDIES	075	051
5	MATHEMATICS	150	129
6	PHYSICS	150	106
7	CHEMISTRY	150	082
8	BIOLOGY	150	086
	TOTAL	050	720

(Marks in words) Seven Hundred Twenty



Islamabad Dated December 11, 2013



MC
SECRETARY



AGT INSTITUTE OF TECHNICAL & PROFESSIONAL EDUCATION



Certificate

This is to certify that

MUHAMMAD AQEEL NAEEM S/O NAEEM NASIR
*has passed the examination, fulfilled the requirements and has been admitted under the authority of the
academic board of AGT Institute of Technical and Professional Education, To the*

Course: COMPUTER HARDWARE & NETWORKING

Grade Awarded: A

Reg. # 14688

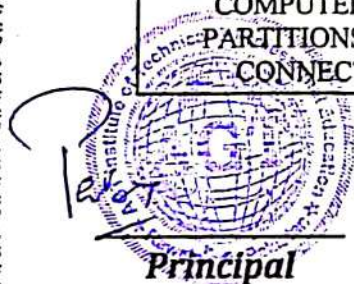
*with all the rights privileges and honors thereunto appertaining in witness whereof we have hereto
subscribed our names and fixed the accademic seal of the institute.*

Duration: SIX MONTHS

Ending Date: 04-May-2019

Course Contents:

COMPUTER HISTORY, OPERATION SYSTEM, ASSEMBLING/DE-ASSEMBLING, HARD DISK
PARTITIONS, SYSTEM CONFIGURATION, WINDOWS INSTALLATION, NETWORK/INTERNET
CONNECTIONS, NETWORKING CONFIGURATION, FAULT DIAGNOSES, FILE INTERNET



Principal

Given at Rawalpindi-Pakistan
www.agt.edu.pk



Chief Executive AGT