

YOUNAS KHAN

English Language Teacher



Contact

Address: 

Al Falah, Riyadh KSA.

Phone: 

+966501647786

Email: 

younibhai22@gmail.com

Personal Information

- Age 26
- Date of Birth 08/03/1997
- Nationality Pakistani
- Iqama Status Valid and Transferable

Languages

- ✓ English
- ✓ Arabic
- ✓ Urdu
- ✓ Hindi

Inter-Personal Skills

- ❖ Observation
- ❖ Decision making
- ❖ Communication
- ❖ Multi-tasking
- ❖ Motivation
- ❖ Problem solving
- ❖ Team work
- ❖ Leadership
- ❖ Adaptability
- ❖ Resilience
- ❖ Feedback reception
- ❖ Stress management
- ❖ Conflict resolution
- ❖ Active listening
- ❖ Time management
- ❖ Organizational skills
- ❖ Critical Thinking

About Me

Qualified English teacher with four years of experience and passion for teaching. Possess excellent communication and presentation skills and solid knowledge of teaching methods to ensure students are learning the instructional materials. Energetic and approachable person with a positive attitude, maturity and patience. A strong background in delivering compelling lessons to adult learners to drive literacy rates and improve grammar skills.

Education

- **Bachelor of English Literature & Linguistics**
4 years Degree, University of Malakand, Pakistan.
- **ADE (Education)**
AIO University Islamabad, Pakistan.
- **DAE (Petroleum) 3 Years**
PBTE Lahore, Pakistan.
- **D I T Computer**
KPBTE Pakistan

Certification

- **English Proficiency Certificate**
- **TESOL Regional Workshop & Symposium on English Language Teaching Certificate**
- **NEBOSH (IGC) International General Certificate**
- **MS Office**
- **First Aid**

Professional Experience

❖ **Institution: ATLAS International School**

(1)

Designation: English Teacher

Location: Al Moustashfa, Al Badiyah Dammam Saudi Arabia.

Duration: February 2023-March 2024

Key Responsibilities

(Not Limited to)

- ✓ Developing and executing lesson plans, activities, and assessments to enhance students learning and language skills
- ✓ Providing personalized instruction and support to students with varying levels of English proficiency
- ✓ Teaching grammar, vocabulary, reading, writing, listening, and speaking skills: Helping students develop proficiency in all aspects of the English language.
- ✓ Assessing and grading student assignments, exams, and projects based on established criteria
- ✓ Monitoring and tracking students progress and providing constructive feedback for improvement
- ✓ Incorporating technology and multimedia resources into instructional materials to enhance learning
- ✓ Collaborating with other teachers to develop interdisciplinary lessons and projects
- ✓ Maintaining a positive and inclusive classroom environment that promotes respect and cultural understanding
- ✓ Planning, preparing and delivering lessons to a range of classes and age groups
- ✓ Preparing and setting tests, examination papers, and exercises
- ✓ Marking and providing appropriate feedback on oral and written work
- ✓ Develop appropriate teaching materials and homework to cover the curriculum and provide the adequate knowledge for the student to successfully pass the course.
- ✓ Design assessments, assignments, and projects that assess language proficiency.
- ✓ Regularly track and document students' progress, attendance, and achievements to inform instructional decisions.
- ✓ Attend faculty meetings, workshops, and professional development sessions to stay updated on best practices in English language instruction.
- ✓ Contribute to extracurricular activities that promote language learning.

❖ **Institution: QURTUBAH SHOOLS**

(2)

Designation: English Teacher (SS)

Location: Al-Naim District, Jeddah Saudi Arabia.

Duration: Jan 2022-Jan 2023

Key Responsibilities

(Not Limited to)

- ✓ Designing lesson plans in line with curriculum objectives
- ✓ Providing a variety of learning materials and resources for use in educational activities
- ✓ Teaching English language, literature and composition to students
- ✓ Developing and expanding students' vocabulary and language skills
- ✓ Assessing and evaluating students' progress and providing appropriate feedback
- ✓ Encouraging the development of critical thinking and problem-solving skills
- ✓ Organizing extracurricular activities such as clubs, trips, and other student events
- ✓ Maintaining student discipline in the classroom
- ✓ Developing and maintaining relationships with parents and guardians
- ✓ Stay up-to-date with developments in the teaching field
- ✓ Instruct students in grammar, literature and writing skills.

❖ **Institution:** Danish Public School & College

(3)

Designation: English Teacher (TEFL)

Location: Biary, Timergara KPK Pakistan

Duration: March 2020- 2022

Key Responsibilities (Not Limited to)

- ✓ Organize classroom lectures and coursework
- ✓ Prepare materials and activities
- ✓ Assign homework and interesting exercises
- ✓ Identify students with special requirements and create individualized plans
- ✓ Determine exam and assignment grades
- ✓ Provide feedback based on workload and classroom behaviour
- ✓ Keep a record of students' attendance and grades
- ✓ Research new language teaching methods
- ✓ Manage classroom crises and resolve conflict
- ✓ Inform parents about their children's performance
- ✓ Providing constructive feedback: Evaluating students' work and providing feedback to help them improve their language skills
- ✓ Develop and deliver engaging and effective English lessons that meet the needs of students at all levels of proficiency.
- ✓ Collaborate with teaching staff and administrators to foster a good student experience

Job Skills

- ✓ Classroom Management
- ✓ Lesson Planning
- ✓ Student Assessment
- ✓ Curriculum Development
- ✓ Creative Writing
- ✓ Problem Solving
- ✓ Creative teaching techniques
- ✓ Critical Thinking
- ✓ Assessment

Hobbies

- ✓ Daily News
- ✓ Books Studying
- ✓ Sports
- ✓ Social Welfare

References

- Will be furnished on demand